

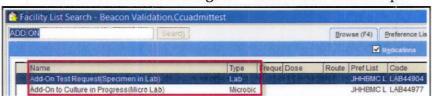
## Add On Lab Workflow

Throughout a patient's stay, a provider may decide that they wish to add on a lab to a previously collected specimen. This can be done in Epic by using one of the two Add-On orders available from the facility list.



## Try It Out

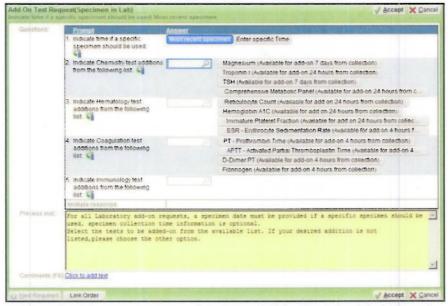
- 1. Enter "Add On" in the Orders search field and press Enter. Two choices appear.
  - Add-On Test Request Used to add a lab to a previously collected non-micro specimen.
  - Add-On to Culture in Progress Used to add a lab to a previously collected micro specimen.



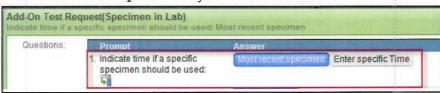


## Add-On Test Request

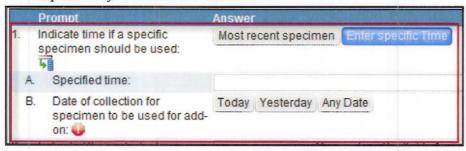
Choose the Add-On Test Request (Specimen in Lab) order.



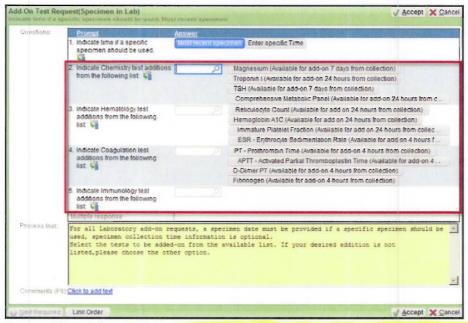
Select Most recent specimen if you would like the lab added on to the most recent collected specimen.



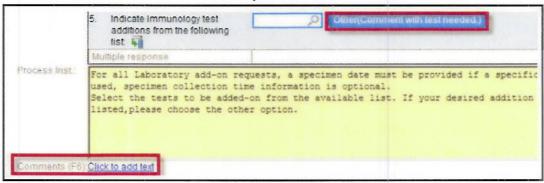
Choose Enter specific Time if there is a specific time that another specimen was collected that you would like used. You will be prompted to add the specified time (optional) and date of collection (required) of the specimen you would like used.



Next, select which labs you would like added to that specimen. You can use the magnifying glass to search for labs other than those listed on the buttons.



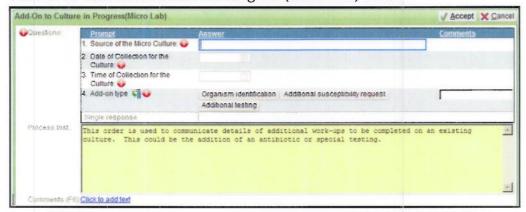
- 5. Repeat this add on order process for each specimen that you would like added. Only one specimen can be identified per order.
  - If the lab that you would like to add-on is not listed, you can type "Other" into the search box and indicate in the comments what lab you would like added on.



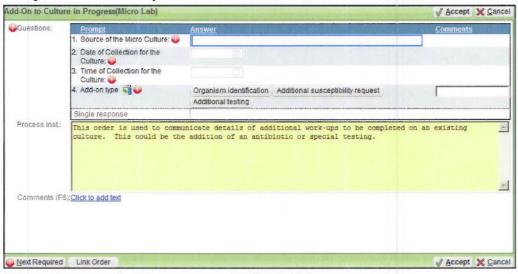


## Add-On to Culture in Progress (Micro Lab)

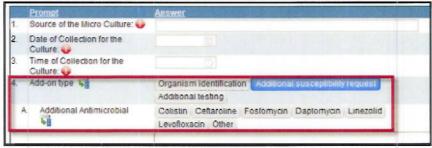
1. Choose the Add-On to Culture in Progress (Micro Lab) order.



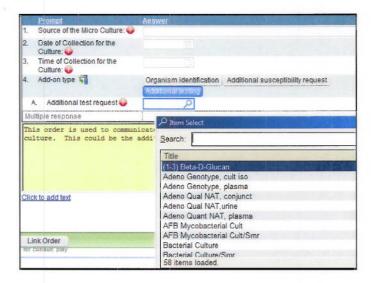
Complete the mandatory field of source, date and time of the culture collected.



- 3. Select what type of add-on you would like the lab to run.
  - If you select "Additional Susceptibility Request", you will be prompted to document which Antimicrobial you would like the specimen to be tested for.



If you select "Additional Testing", you will get a search box that contains all of the additional tests that can be added to the specimen.



4. Sign the Add-on orders. The order will file to the lab. The lab will either add that lab onto the specimen if it is still a viable source, or contact the provider and alert them that they need to order a new lab specimen.

Add On Lab Workflow 10/30/2015



**Epic** Training

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